

### COUNCIL OF GOVERNORS' MEETING

A meeting of the Harrogate and District NHS Foundation Trust Council of Governors will take place on Wednesday 7 August 2019 in the Esk Room at the Pavilions of Harrogate, Great Yorkshire Showground, Harrogate, HG2 8NZ

Start: 5.45pm      Finish: 8.00pm

(Private discussion for Governors and the Board will commence at 5.15pm)

AGENDA				
Time	Item No.	Item	Lead	Paper No.
5.45	1.0	<b>Welcome and apologies for absence</b> <i>Welcome to the public, set the context of the meeting and receive any apologies for absence.</i>	Angela Schofield, Chairman	-
5.45	2.0	<b>Declarations of Interest</b> <i>To declare any interests relevant to the agenda and to receive any changes to the register of interests</i>	Angela Schofield, Chairman	2.0
5.50	3.0	<b>Minutes of the meeting held on 1 May 2019</b> <i>To review and approve the minutes</i>	Angela Schofield, Chairman	3.0
5.55	4.0	<b>Matters arising and review Action Log</b> <i>To receive updates on progress of actions</i>	Angela Schofield, Chairman	4.0
6.05	5.0	<b>Chairman's verbal update on key issues</b> <i>To receive the verbal update for consideration</i>	Angela Schofield, Chairman	-
6.15	6.0	<b>Update from the Interim Deputy Chair of Governors on Non-Executive Director Appraisals</b> <i>To receive the verbal update for comment</i>	Emma Edgar, Interim Deputy Chair of Governors	-
6.20	7.0	<b>HDFT Constitution Review including:</b> <ul style="list-style-type: none"> <li>a) Minutes of the Constitution Review Working Group meeting, 1 July 2019</li> <li>b) Constitution Working Group Terms of Reference</li> <li>c) Constitution amendments including: <ul style="list-style-type: none"> <li>• 11.7.1 – inclusion of all Governors as eligible for election as Deputy Chairman of the Council of Governors</li> <li>• Procedure for electing the Deputy Chairman of the Council of Governors</li> <li>• Role description for the Deputy Chairman of the Council of Governors and renaming as Lead Governor</li> </ul> </li> </ul> <i>To receive the report for comment and approval</i>	Angela Schofield, Chairman	7.0

Time	Item No.	Item	Lead	Paper No.
6.30	8.0	<b>Remuneration, Nominations and Conduct Committee including:</b> a) Minutes of the Committee meeting, 25 June 2019 b) Committee Terms of Reference	Angela Schofield, Chairman	8.0
	8.1	<b>Update on progress of recruitment of Non-Executive Directors</b> <i>To receive the reports for comment and approval</i>		8.1
6.35	9.0	<b>Annual Report and Accounts 2018/19 (including the External Audit Assurance Report to the Council of Governors)</b> <i>To receive the reports for comment</i>	Jonathan Coulter, Deputy Chief Executive/Finance Director  Matthew Ackroyd, KPMG	9.0 - P
6.45	10.0	<b>Chief Executive's Strategic and Operational Update, including Integrated Board Report</b> <i>To receive the update and report for comment</i>	Steve Russell, Chief Executive	10.0 - P
<b>7 pm – 7.10 – Break</b>				
7.10	11.0	<b>Audit Committee update on the External Auditor Performance</b> <i>To receive and respond to questions from the floor</i>	Chris Thompson, Non-Executive Director/Audit Committee Chair	11.0
7.15	12.0	<b>Question and Answer Session for Governors and members of the public</b> <i>To receive and respond to questions from the floor</i>	Angela Schofield, Chairman	-
7.50	13.0	<b>Any other relevant business not included on the agenda</b> <i>By permission of the Chairman</i>	Angela Schofield, Chairman	-
7.55	14.0	<b>Evaluation of meeting</b>	Angela Schofield, Chairman	-
8.00	15.0	<b>Close of meeting</b>	Angela Schofield, Chairman	-

Date and time of next meeting – Wednesday, 6 November 2019 at 5pm (public meeting commences at 5.45 pm). Venue to be confirmed.