

COUNCIL OF GOVERNORS' MEETING

**A meeting of Harrogate and District NHS Foundation Trust Council of Governors will take place
on
Saturday, 6 February 2016 commencing at 10.45 am
at St. Aidan's Church of England High School, The Hatcher Room (next to Constance Green
Hall), Oatlands Drive, Harrogate, HG2 8JR**

Private discussion for Governors and the Board will commence at 10.15 am
Members of the public are welcome to attend from 10.45 am

AGENDA

- 10.45 1.0 Welcome to the newly elected and appointed Governors, the public and setting the context of the meeting, including apologies for absence –
Mrs Sandra Dodson, Chairman
- 10.50 2.0 Minutes of the last meeting, 4 November 2015 – Paper 2.0
Mrs Sandra Dodson, Chairman
- 10.50 3.0 Matters arising and review of actions schedule – Paper 3.0
Mrs Sandra Dodson, Chairman
- 3.1 Appointment of Company Secretary –
Mrs Sandra Dodson, Chairman
- 3.2 Effectiveness of Quality of Care Teams update –
Mrs Sandra Dodson, Chairman on behalf of the Chief Nurse
- 11.00 4.0 Declaration of interests –
Mrs Sandra Dodson, Chairman
- 4.1 Council of Governors Declaration of Interests Paper 4.1
- 11.00 5.0 Chairman's verbal update on key issues –
Mrs Sandra Dodson, Chairman
- 11.10 6.0 Governor sub-committees, including the following appendices:
Mrs Sandra Dodson, Chairman
- Appendix 6.1 - Volunteering and Education –
Mrs Jane Hedley, Public Governor
- Appendix 6.2 - Membership Development and Communications –
Ms Pamela Allen, Public Governor

Appendix 6.3 - Patient and Public Involvement, Learning from Patient Experience
Mrs Joyce Purkis, Public Governor

Appendix 6.4 - Patient Safety Visits – update on last year and plans for this year -
Mrs Sandra Dodson, Chairman

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| 11.30 | 7.0 | HDFT Constitution and ratification of the minutes of the HDFT Constitution Review Working Group (07.12.15) –
<i>Mrs Sandra Dodson, Chairman</i> | Paper 7.0 |
| 11.45 | 8.0 | Update from the Chief Executive, including the Integrated Board Report - Presentation
<i>Dr Ros Tolcher, Chief Executive</i> | |
| 12.00 | | BREAK | |
| 12.10 | 9.0 | Q&A session for members of the public and Governors | |
| 12.40 | 10.0 | Non-Executive Directors update including time for discussion | |
| | 10.1 | Update on involvement in the Annual Plan for 2016/17 and views on the progress of Non-Executive Director 360 degree feedback | |
| 12.55 | 11.0 | Any other business | |
| 1.00 | 12.0 | Date and time of next meeting –
<i>Please note a change of date - Wednesday, 18 May 2016 at 5.45pm at St. Aidan's Church of England High School, Harrogate</i> | |