

**COUNCIL OF GOVERNORS' MEETING**

**A meeting of Harrogate and District NHS Foundation Trust Council of Governors will take place  
on  
Wednesday 4 February 2015 commencing at 5:45 p.m  
at St Aidan's Church of England High School, Oatlands Drive, Harrogate, HG2 8JR**

Private discussion for Governors and the Board will commence at 5.15 pm.  
Members of the public are welcome to attend from 5.45 pm

**AGENDA**

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|------|-----|--|-----------|
| 5.45 | 1.0 | Apologies for absence and introductions  |           |
| 5.45 | 2.0 | Minutes of the last meeting, 29 October 2014   | Paper 2.0 |
|      | 3.0 | Matters arising and review of actions schedule   | Paper 3.0 |
|      |     | <ul style="list-style-type: none"><li>• By-election 2014 – uncontested result – <i>Mrs Sandra Dodson</i></li></ul>   |           |
| 5.50 | 4.0 | Declaration of interests – <i>Mrs Sandra Dodson, Chairman</i>  |           |
|      | 4.1 | Council of Governors Declaration of Interests  | Paper 4.1 |
| 5.50 | 5.0 | Governor Working Group feedback –  |           |
|      | 5.1 | Volunteering and Education –<br><i>Mrs Jane Hedley, Public Governor</i>  | Paper 5.1 |
|      | 5.2 | Membership Development and Communications –<br><i>Ms Pamela Allen, Public Governor</i>   | Paper 5.2 |
|      | 5.3 | Patient and Public Involvement -<br><i>Mrs Joyce Purkis, Public Governor</i>   | Paper 5.3 |
|      | 5.4 | Operational Planning Update -<br><i>Dr Daniel Scott, Staff Governor</i>  |           |
| 6.10 | 6.0 | Governor training and development report –<br><i>Mrs Angie Colvin, Corporate Affairs and Membership Manager</i>  | Paper 6.0 |
| 6.15 | 7.0 | HDFT Constitution – <i>Mrs Sandra Dodson, Chairman</i>   | Paper 7.0 |
|      | 7.1 | Minutes of the HDFT Constitution Review Working Group<br>(19.01.15)  | Paper 7.1 |
| 6.20 | 8.0 | Report from the Nominations Committee:<br><ul style="list-style-type: none"><li>• Recruitment of a Non-Executive Director and appointment of Vice Chair (including the ratification of minutes of Nominations Committee meeting 26.01.15) –<br/><i>Mrs Sandra Dodson, Chairman</i></li></ul> | Paper 8.0 |

- 6.30 9.0 Questions from members of the public  
**Members of the public are to notify Mrs Sandra Dodson, Mr Andrew Forsyth or Mrs Angie Colvin of any questions to be raised at the start of the meeting**
- 6.45 10.0 The implementation of Patientrack - an electronic observation, escalation, patient safety and communication system – Presentation  
*Mr Robin Pitts, Partnerships and Innovation Project Manager/  
 Paediatric Advanced Nurse Practitioner*
- 7.00 BREAK
- 7.10 11.0 Update from the Chief Executive – *Dr Ros Tolcher* Paper 11.0  
 including the following appendices:  
 Appendix 11.1 – report from the Chief Nurse/Medical Director including Patient Safety Visits  
 Appendix 11.2 – report on the financial position  
 Appendix 11.3 – report on performance
- 7.30 12.0 Update from Non-Executive Director on financial position – Presentation  
*Mrs Lesley Webster on behalf of Finance Committee*
- 7.45 13.0 Quality Account – Mrs Jill Foster, Chief Nurse
- 7.55 14.0 Any other business
- 8.00 15.0 Date and time of next meeting – **Saturday, 16 May 10.15 am – 1.00 pm at St. Aidan’s High School, Harrogate**