

ANNUAL MEMBERS MEETING

Tuesday, 22nd September

The Pavillions (Yorkshire Event Centre), Harrogate

Present:	
Sarah Armstrong	Trust Chair
Jackie Lincoln	Public Governor, Lead Governor
Rachel Carter	Public Governor
Alan Cunningham	Stakeholder Governor
Mike Fisher	Public Governor
John Hindle	Public Governor
Richard Owen-Hughes	Public Governor
Kevin Parry	Public Governor
Dawn Raspin	Public Governor
Richard Sweeney	Public Governor
Chiara DeBiase	Non-executive Director, Chair of Audit Committee
Colin Melville	Non-executive Director
Laura Robson	Non-executive Director, Chair of Quality Committee
Denise Chong	Interim Non-executive Director
Andy Papworth	Non-executive Director, Chair of People & Culture Committee
Jonathan Coulter	Chief Executive
Jacqueline Andrews	Executive Medical Director
Breeda Columb	Executive Director of Nursing, Midwifery and Allied Health Professionals
Matthew Graham	Director of Strategy
Jordan McKie	Director of Finance
Angela Wilkinson	Director of People & Culture
Angie Gillett	Managing Director, Harrogate Integrated Facilities (HIF)
Rob Armstrong	Deputy Chief Operating Officer
Kate Southgate	Associate Director of Quality and Corporate Affairs
Rachel Hewson	Corporate Affairs Team Leader
Members of the Public	19
Members of the Press	1
HDFT Colleagues	11

Item No.	Item
AMM/09/2025/1	Welcome and Introductions
1.1	The Trust Chair welcomed everyone to the meeting and gave an overview of the evening's proceedings. The Chair thanked everyone for taking the time to join HDFT colleagues in the room. The Chair also thanked those who were viewing the recording of the event.
1.2	The Chair thanked colleagues for their hard work and dedication over the previous 12 months.
1.3	The Chair introduced the Governors, Non-executive Directors and Executive Directors.

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AMM/09/2025/2	Minutes of the Previous Annual Members' Meeting held in September 2024
2.1	The Chair presented the minutes of the 2024 Annual Members Meeting.
2.2	Resolved: The minutes from the 2024 Annual Member Meeting were approved.
AMM/09/2025/3	Report from the Lead Governor
3.1	The Lead Governor addressed the meeting and provided an overview of the Governor's work during 2024-25.
3.2	The presentation provided detail on the Governance Framework of an NHS Foundation Trust as well as the composition of the Council of Governors.
3.3	The Lead Governor noted with thanks the work undertaken by Governors who had left the Council during the year: Tony Doveston, Martin Dennys, Ian Barlow, Mike Dunn, Kathy Gargan and Stuart Wilson.
3.4	An overview was provided on the Governors who had been elected during the year, including those who had been re-elected.
3.5	A highlight report on governor activity was provided which included: supporting the recruitment of two new Non-executive Directors, Appraisals of the Chair and Non-executive Directors and attendance at a wide range of meetings. In addition, a short update on the development of the Membership Engagement Strategy was provided.
3.6	Resolved: The Lead Governor report was noted.
AMM/09/2025/4	Chief Executive's overview
4.1	The Chief Executive thanked all for attending the AMM and provided a summary of the organisation. This included details regarding the Trust geography, services provided and the Trust Strategic direction.
4.2	An overview of the performance of the Trust was provided, noting: • The strong 2024 NHS Staff Survey results, • Key workforce data, including Staff Turnover Rates, Vacancies and Sickness Rates, • The breadth of the organisation's 0-19 services and the strong performance against Key Performance Indicators, • Significant progress made in Elective Recovery, including achieving at a level over 70% for 18 Week performance, and • Achievement of 80% year to date performance for ED 4 hour metric,
4.3	A focus was given to the Trust's True North Ambition: to deliver the Best Quality, Safest Care, with detail provided on the programme of work to eliminate moderate and above harm and a workstream to improve patient experience.
4.4	An overview was provided on the range of partners that the Trust works with, and alongside.
4.5	The Chief Executive outlined the Trust's ambitions for the future which included: to be an Outstanding hospital and community services provider, to be a National Exemplar for Children's Public Health Services, to be an Integrated Accountable Care Organisation across Harrogate & District, and for Secondary Care Services Excellence through a strong HDFT / LHT Partnership.

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4.6	The Chief Executive concluded with a key quote from Marmot 2020: <i>Health is repeatedly shown to be the Nation's Top Priority. And so it should be – it is quite simply a matter of life or death, of wellbeing or sickness. Good health is an indication that society is thriving and working in the best interests of the population</i> .
4.7	Resolved: The Chief Executive's Report was noted.
AMM/09/2025/5	Annual Report & Accounts 2024-25
5.1	The Director of Finance presented the Annual Report and Accounts 2024-25. They provided an overview of activity and performance during 2024-25, including:
5.2	The overall financial performance of the Trust including - Operating Income, Operating Expenses, Operating Surplus and Provider Deficit,
5.3	It was confirmed that capital expenditure in year was £35m and the Better Payment Practice Code had achieved at 94.1%,
5.4	In relation to compliance and governance, the Trust had their Annual Report and Accounts audited in line with legislation with the financial statements giving a <i>true and fair view</i> .
5.5	In addition, the key metrics demonstrating Value for Money were highlighted, including: • A Trust-wide £20.2m, Waste Reduction scheme. • Waiting lists were 10% lower since the Covid pandemic and the Trust had zero patients waiting over 52 weeks, • The 62 Day cancer treatment target was achieving over 80%, • Urgent and Emergency Care metrics continued to improve, • Staffing data indicated that strong progress had been made to reduce temporary staffing and corporate costs and; • The Trust was ranked the 2nd most productive Trust in the Country when compared with 2019-20 data,
5.6	The Director of Finance thanked all colleagues for their hard and dedicated work.
5.7	Resolved: The Annual Report and Accounts 2024-25 were noted and approved for onward publication.
AMM/09/2025/6	Celebrating Harrogate Health 200
6.1	The Executive Medical Director provided the AMM with an overview of the history of healthcare in Harrogate.
6.2	Details were provided on the Royal Baths Hospital, which was noted as the first formal hospital in the Harrogate District, opening on the 6 th April 1826. Following the opening, the area became a top European destination to receive medical care. Tens of thousands of people visited the area each year to " <i>take the waters</i> " and receive care from the leading clinical teams of their day.
6.3	The Executive Medical Director noted that 2026 marked the 200 th anniversary of the Royal Baths Hospital opening. To celebrate this significant milestone, the Trust, alongside local charities and organisations across Harrogate, would be hosting a number of events.
6.4	Celebrations would include: • A 6-week exhibition from the 6th April 2026 on the Past, Present and Future of Healthcare in Harrogate,

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6.5	• Open Days for the public at Harrogate District Hospital, and • Harrogate walking tours and public talks. Details were provided on opportunities for individuals to hear more about the celebration events.
6.6	Resolved: The Harrogate Health 200 celebrations were noted.
AMM/09/2025/7	Fit for the Future: 10 Year Health Plan for England
7.1	The Director of Strategy provided an overview of the Fit for the Future: 10 Year Health Plan for England.
7.2	It was noted that the Plan aimed to make the NHS the most transparent healthcare system in the world. Creating clarity and accountability for high quality care and putting the patient voice and feedback at the heart of how quality is defined and measured.
7.3	There would be a move from analogue to digital with the Plan seeking to make the NHS a fully digitally enabled service, operating 24/7 both online and offline.
7.4	The Trust was fully committed to ensuring the organisation could deliver on these aims.
7.5	The AMM undertook a workshop session for 30 minutes on the two key focuses: • Patient Voice and Feedback, and • Digital Health.
7.6	On each table was a spread of Governors, Non-executive Directors, Executive Directors, colleagues from across HDFT and members of the public. During the workshop a nominated individual took notes that would be shared with the Director of Strategy for collation and review after the AMM.
7.7	Once the workshop had concluded the Director of Strategy thanked everyone present for their contributions.
7.8	Resolved: The overview of the 10 Year Plan was noted.
AMM/09/2025/8	Closing Address
8.1	The Chair thanked all those attending both in person as well as those reviewing the recording at a later date.